

**RCSCC CALGARY**

Last Order No 2009-10  
Dated: 7 May 10

**ROUTINE ORDERS**  
PUBLISHED BY  
LT(N) S.R. Bouliane CD

This Order No 2010-01  
Dated: 4 Sep 10

**PART ONE - ADMINISTRATION****1. Outlook**

	<b>6 Sep 10</b>	<b>13 Sep 10</b>	<b>20 Sep 10</b>
<b>OOD</b>	Lt(N) Bouliane	SLt Barnfield	A/SLt McMillan
<b>SOO Week</b>	Lt(N) Bouliane	SLt Barnfield	Lt(N) Bouliane
<b>Duty Cox'n</b>	CPO1 Hoffmann	CPO2 Oswald	CPO2 Steiner
<b>POOD</b>	PO1 Jackson A.	PO1 Lorenz	PO2 Harvey
<b>CG</b>	MS Gao	MS Reid	MS Taylor
<b>Duty Division</b>	Headquarter	Annapolis	Bonaventure
<b>Officers Rig</b>	NCD	No. 3C	No.3C
<b>Cadets Rig</b>	Work dress/Civilian	No. C2	No. C2
<b>Event</b>	Registration	First night back	Regular Trg Night
	<b>27 Sep 10</b>	<b>04 Oct 10</b>	<b>11 Oct 10</b>
<b>OOD</b>	NCdt Halverson	CI Medynski	NCdt Hunter
<b>SOOWeek</b>	SLt Barnfield	Lt(N) Bouliane	SLt Barnfield
<b>Duty Coxn</b>	CPO1 Hoffmann	CPO2 Oswald	CPO2 Steiner
<b>POOD</b>	PO2 Hadji-Moustaffa	PO2 Hiltz	PO2 Beauchemin
<b>CG</b>	MS Nguyen	MS Craig	MS Pierce
<b>Duty Division</b>	Band	Headquarters	Annapolis
<b>Officers Rig</b>	No. 3C	No. 1A	No. 3B
<b>Cadets Rig</b>	No. C2	No. C1	No. C2
<b>Event</b>	Regular Trg Night	CD & Regular Trg Night	Regular Trg Night

**NOTES:**

- a. If, for any reason, you can not assume your assigned duty, it is of your responsibility to advise the Executive Officer ASAP, prior the start of your duty.
- b. Duties and responsibilities manuals for each position are in the Administration Office and **MUST** be read and understood by ALL duty personnel.

**2. Activities****Upcoming LHQ activities**

- 10 Sep – HODs Meeting -19:00 hrs NO CADETS
- 13 Sep - First night back/Registration
- Recruiting at Spruce Meadow-8/9/10/11/12 Sept –Sponsor BVB Branch
- 20 Sep - Parents info night/Open house-Everyone welcome
- Bow Valley Branch Meeting – 23 September 2010 – 18:30hrs NE Officers Mess
- Provincial Regatta – 24/25/26 Sept
- Swimming night-24 Sept
- First CD- 4 Oct 2010
- Chiefs and POs Promotion board - October – Date TBA

## Upcoming Operations/Excercise

- **OP Sail weekend Chestermere**
  - Mandatory Training
  - 18/19 September 2010 – Drop off at camp Saturday (07:30hrs) -Pick up at camp Sunday (15:00hrs. approx.)
  - Chestermere Sailing Center, Ab
  - See info on our website
  - OPI: A/Slt McMillan
  
- **OP Ghost Lake**
  - Nautical weekend/Sailing Training
  - 2/3 October 2010 – Leaving 08:00hrs – Returning 17:00 hrs
  - Location: Ghost Lake, Ab
  - OPI: Slt Barnfield: OIC NCdt Halverson

## Friday Nights Activities

- Band, Guard & Drill will start shortly and will be on-going every Fridays.
- Swimming night is scheduled for **24 Sep. More info will be posted on website**

### **3. Executive Department**

#### **1. Administration**

- (1) All cadets and officers MUST ensure that they fill out a personal emergency notification form and return it to the Admin O ASAP.

#### **2. Supply**

- (1) Supply will be open from 18:30 to 20:15 hrs until further notice for cadets requiring uniform parts or exchanges. YOU must see the Supply Officer for sizing ASAP. Uniform parts may take as long as 2 weeks to 4 weeks for each order. Check the white board regularly to see which cadet's uniform parts are in.

#### **3. Training**

- (1) Regular training schedule is ready. See your Divisional Officers or Phase Officers for dates, calendars, etc

#### **4. Cox'n**

- (1) Welcome back!!! I'm very excited for this years. The CO is looking for our Corps to continue celebrating the 100<sup>th</sup> Naval Celebrations in Calgary and prepare for our 20<sup>th</sup> Anniversary of #335 RCSCC Calgary. Let's hope that it will concretize and have a good time. More info to come shortly.

#### **5. Commanding Officer**

- (1) Welcome back, Staff and Cadets. Check my welcome back remarks on our website: [www.rcsccalgary.ca](http://www.rcsccalgary.ca)

#### **6. Executive Officer**

- (1) Welcome back everyone. I've only received good news fro everyone that participated to summer camp. BZ to all!!

## **PART TWO – PERSONNEL**

1. The position appointments for our corps personnel are:

**(1) Officers:**

- (a) SLt D. Barnfield is the Executive Officer (XO);
- (b) NCdt J. Hunter is the Supply Officer (Sup O);
- (c) NCdt M. McMillan is the Band Officer (Band O) and the Training Officer (Trg O);
- (d) NCdt K. Halverson will be assisting Training Officer and Standards Officer; and
- (e) CI K. Medynski is the Administration Officer (Admin O) and the New Entry Officer (NE)

**(2) Divisional/Parade appointment:**

- (a) Annapolis Division Officer: CI Medynski
- (b) Annapolis Division PO: TBA
  
- (c) Bonaventure Division Officer: Ncdt Halverson
- (d) Bonaventure Division PO: TBA
  
- (e) Chaudiere Division Officer : NCdt Hunter
- (f) Chaudiere Division PO: TBA
  
- (g) Magnificent Division (Band) Officer: A/SlT M. McMillan
- (h) Magnificent Division PO: TBA
- (i) Drum Major: TBA
  
- (j) Cox'n: CPO1 Hoffmann
- (k) RPO: CPO2 Oswald
- (l) Boatswain: TBA
- (m) Chief Gunner: TBA

**(3) Senior Cadets Administrative appointment**

1. All Phase V cadets will spend some OJT with the bellow Department and appointed at a later date:
- (a) Training PO
  - (b) Supply PO
  - (c) Adm PO
  - (d) The reminder of staff cadets will be part of the Training Staff.

**(4) Course Management Officers**

- (a) Phase 1: NCdt Hunter
- (b) Phase II: NCdt Halverson
- (c) Phase III: A/SlT McMillan
- (d) Phase IV: SLt Barnfield
- (e) Phase V: Lt(N) Bouliane

2. The positions and appointments noted above have been carefully selected and can be amended at any time by the CO. Other appointments for Staff/Cadets will be announced at the CO's Briefing.

S.R. Bouliane CD  
Lieutenant(N)  
Commanding Officer